



## BULLETIN |4| JULY - AUGUST

It is a pleasure for orometro to introduce you to the OROTIN, our bimonthly newsletter in which we will bring you topics of interest to all, of risk and safety, and in which we will build organizational identity.

You can propose the topics that you think are important to communicate, writing to:

[info@orometro.com](mailto:info@orometro.com)

You can consult the previous bulletins by accessing to:

[www.orometro.com/news](http://www.orometro.com/news)

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WE ARE GOING TO TELL YOU HOW WE ARE DOING



**OROMETRO S.A.S REMINDS YOU THAT IT HAS AGREEMENTS  
WITH FINANCIAL INSTITUTIONS!**

**HERE WE TELL YOU HOW TO ACCESS EACH ONE OF THEM**

OROMETRO S.A.S. cares about the welfare of its employees and therefore we have opened a range of possibilities for you to access credits easily and safely through agreements of libranza (deduction of a fixed amount from the employee's salary for the payment of a loan) with different financial institutions and the welfare fund. Here they are:




If you are currently interested in accessing a loan, you can contact our Human Resources Office. They will provide advice on how to request information from each institution.

Remember that these agreements apply only for staff directly linked to OROMETROS S.A.S., and in case of accessing a credit, the value of the fee will be deducted from payroll biweekly.

**WE HOPE THAT THIS INFORMATION IS OF INTEREST TO YOU.**





**WITH YOUR HEALTH AND SAFETY AT WORK IN MIND: PESV AND SG-SST.**

**ONE OF THE MOST IMPORTANT FACTORS OF A SYSTEM IS THE PROCESS OF DIFFUSION AND TRAINING!**

**HERE WE TELL YOU HOW WE MANAGE THIS PROCESS**

OROMETRO S.A.S. constantly trains the committees that make up the SG-SST. This time, the emergency brigades of Medellín and Puerta de Sion/Zion's Gate (Segovia) were trained in basic concepts such as the use of fire extinguishers, evacuation routes, and how to act in case of emergencies.

On the other hand, the annual re-induction to all personnel in SG-SST was also carried out. This re-induction is dictated according to the topics defined in OROMETRO'S I-SST-07 GUIDELINE FOR TRAINING IN SAFETY AND HEALTH AT WORK, with the purpose of giving a reminder of all the generalities of the management system.



## PREVENTING

### ALCOHOL AND DRUG USE!

WE FOCUS ON THESE ADICTIONS BECAUSE WE KNOW THAT WE ARE VULNERABLE TO THEM

Did you know that drugs and alcohol can modify the brain, causing addiction and other serious problems in the person who uses them, so preventing their consumption can reduce these risks?

For this reason, OROMETROS S.A.S. is constantly creating intervention strategies and training. On this occasion, the staff at the administrative headquarters -with the help of a professional from ARL BOLÍVAR- received training on alcohol and drug use prevention, during which they learned about the types of drugs and addictions that exist, what effects they produce in the body, why they become addictive, and what we can do to prevent their consumption.



Through these discussion spaces, OROMETRO S.A.S. seeks to raise awareness among its employees and invite them to reflect on the different topics and cases presented.

**REMEMBER THAT YOU ARE SOLELY RESPONSIBLE FOR THE DECISIONS YOU MAKE!**

## **SAGRILAFT**

### **WHAT IS IT? HOW DOES IT WORK? HERE WE ARE GOING TO REMIND YOU**

As it has become usual for all of you, OROMETRO S.A.S. will always emphasize its SAGRILAFT system, which is why we are constantly providing training and diffusion of it. However, we are aware that so much information could cause certain degree of confusion. For this reason, in this issue of OROTÍN we would like to remind you of the most relevant general aspects of the system.:

#### **What is SAGRILAFT?**

It is a risk-based management system that seeks to prevent the organization from being used to give the appearance of legality to resources coming from criminal activities or to channel resources towards terrorist activities and/or financing the proliferation of weapons of mass destruction.

#### **How does it work?**

It works through multiple controls implemented by the company. These controls are mandatory for engaging any counterparty, monitoring of said counterparty and monitoring of operations, with the sole purpose of avoiding the materialization of risks.

#### **What controls does OROMETRO S.A.S. implement?**

The company has multiple controls in order to mitigate the materialization of risks such as restrictive list consultation, home and compliance visits, financial analysis, polygraph tests, evaluation of indicators, reporting of warning signs, etc. All these activities are carried out thanks to our SAGRILAFT.



## **WHAT IS IT? HOW DOES IT WORK?** **HERE WE ARE GOING TO REMIND YOU**

In this issue of the OROTÍN BULLETIN, we would also like to remind you of the fundamental aspects of the PTEE system.

### **What is PTEE?**

The Transparency and Business Ethics Program (PTEE, for its Spanish acronym), is a management system focused on corruption and transnational bribery risks, that seeks to avoid the materialization of said risks within the company.

### **How does it work?**

OROMETRO S.A.S., implements controls to prevent and detect corrupt practices, bribery and other illicit activities that may occur in the business operation and may affect the growth and economic development of the country. Therefore, it has implemented a program focused on transparency and corporate ethics, which includes internal mechanism for the management of these risks.

In this sense, the PTEE system of OROMETRO S.A.S. is framed in the principles of transparency and legality, and other corporate values that have as purpose the trust in the relationships with the company's different stakeholders and is mandatory in the transactions and businesses done to fulfill the company's mission.

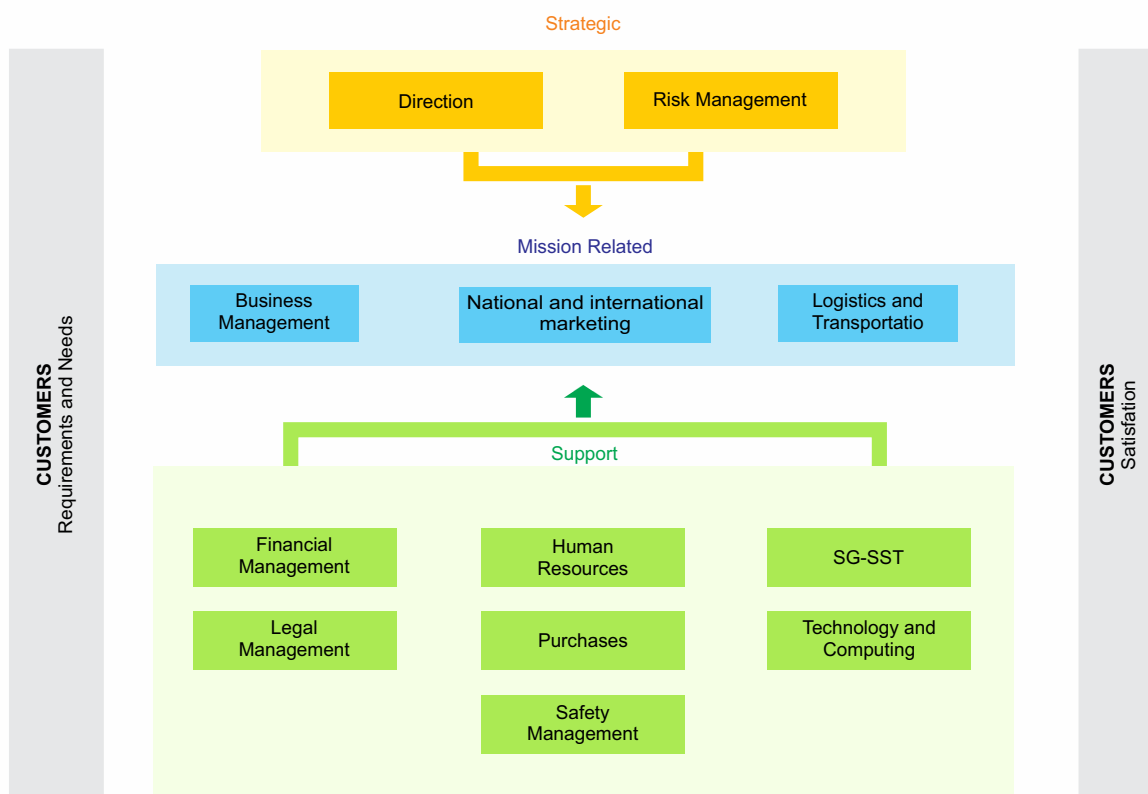
### **What controls does OROMETRO S.A.S. have?**

The company has multiple controls in order to mitigate the materialization of risks, such as policies on gifts and hospitality, prohibition of political contributions, monitoring of operations in order to prevent that any employee may be immersed in acts of corruption or bribery.

## BASC

### THE BASC ACCREDITATION PROCESS IS ALREADY UNDER WAY! WE ARE GOING TO TELL YOU HOW WE ARE DOING

For the certification process we require that all our processes are operating correctly according to the defined procedures which establish the different activities that are carried out for the proper functioning of the company. For this reason, it is necessary to perform a cycle of internal and external audits to identify how we stand, what we must improve and what we need to obtain the certification. That is why, during the months of June, July and August, we will be auditing the different processes that make up the BASC Control and Safety Management System.



**In this way, the company prepares itself and the leaders of each process to receive the BASC certification audit.**



# HAPPY BIRTHDAY

WE ALSO WANT TO REMIND YOU OF THE  
SPECIAL DATES!

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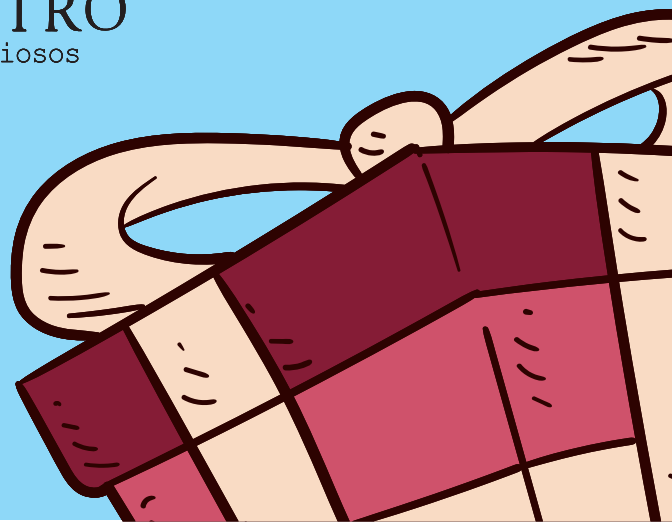
## Contributors' Birthdays

### July

- Guillermo Andres Vásquez Flórez....July 16th
- Jesús Esteban Rúa Orozc .....July 19th
- Néstor Alcides Cataño Sánche .....July 25th

### August

- Julian Gómez Posa a.....August 14th
  - Dayana Patricia Aguirre Cañas...August 30th
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